**![C:\Documents and Settings\agreen\Local Settings\Temporary Internet Files\Content.IE5\JS25NDEE\MP900448290[1].jpg]()![C:\Documents and Settings\agreen\Local Settings\Temporary Internet Files\Content.IE5\JS25NDEE\MP900448290[1].jpg]() Project Checklist**

Make sure you have all the following completed in your book BEFORE you say “I’m done”. Check the items off as you go.

 Make sure each page has title/heading\*

 Capitalize first letters in each title or heading-per page

­ Title page- include your name on the page

 Page numbers

 Table of Contents

 **Bolded** vocabulary words

 Photographs

 Captions

 Glossary

 4 pages of graphic organizers with introductions

 **Minimum** of 2-3 descriptive pages

 Works cited page

-\*no longer should your pages be called: Descriptive, Venn Diagram, Flow Chart, etc. Come up with a title/heading that fits the page.

Once you have completed all the steps in the checklist, print off your book. Then make an appointment with a teacher to go over your book project with her.